



**CITY COMMISSION MEETING
 AGENDA FOR FEBRUARY 11, 2025
 5:00 PM
 CITY HALL COMMISSION CHAMBERS
 300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PRESENTATION Report from the Kentucky Small Business Development Center in Paducah - Aaron Harned, Center Director

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for the January 27, 2025 Joint Paducah-McCracken County Board of Commissioners Meeting and the January 28, 2025, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Reappointment of Jimmy Rex "Jay" Smith II and Gregory Cannon to the Brooks Stadium Commission
	D.	Reappointment of Paul King, Jimmy Evans and Kerry Fulcher to the Building, Electrical, Fire Codes Appeals Board
	E.	Personnel Actions
	F.	Authorize the Acceptance of an Award from McCracken County Farm Bureau Federation for Grain Bin Rescue Equipment for the Fire Department - S.KYLE
	G.	Declaration and Sale of Surplus Property 1131 Tennessee Street - C. GAULT

	II.	<u>RESOLUTION(S)</u>
	A.	Resolution Opposing HB 253 Regarding Centralized Collection of Local Occupational Fees/Taxes by the Commonwealth or Other Third Parties - G. BRAY
	III.	<u>MUNICIPAL ORDER</u>
	A.	Authorize the Acceptance of a Sub-Award from NextOp, Inc. for the Workforce Opportunities for Rural Communities VI Grant in the Amount of \$60,000 to Attract Military Talent for Local Careers - H. REASONS
	IV.	<u>ORDINANCE(S) - INTRODUCTION</u>
	A.	Authorizing the Closure of 15,460 square feet of North 3rd Street between Harrison Street and Executive Boulevard - G. GUEBERT
	B.	Approve a Memorandum of Understanding Between the City of Paducah and Trails End Development, LLC for a Residential Infill Agreement for Trails End Subdivision - G. GUEBERT
	C.	Amend Code of Ordinances Chapter 106 related to Gross Receipts for Medicinal Cannabis Businesses - L. PARISH & J. PERKINS
	D.	Amend Code of Ordinances Chapter 2 to abolish 911 Landline Fees - D. JORDAN
	V.	<u>DISCUSSION</u>
	A.	Oak Grove Cemetery Policies & Procedures Update - A. CLARK
	B.	Economic Development Grant Application - Bruce Wilcox, GPED
	VI.	<u>COMMENTS</u>
	A.	Comments from the City Manager
	B.	Comments from the Board of Commissioners
	VII.	<u>EXECUTIVE SESSION</u>

Agenda Action Form

Paducah City Commission

Meeting Date: February 11, 2025

Short Title: Authorize the Acceptance of an Award from McCracken County Farm Bureau Federation for Grain Bin Rescue Equipment for the Fire Department - **S.KYLE**

Category: Municipal Order

Staff Work By: Matthew Graves, Steve Kyle, Hope Reasons
Presentation By: Steve Kyle

Background Information: In the interest of continuing to serve and protect our members and local farmers, the Board of Directors of the McCracken County Farm Bureau Federation has voted to donate the following life-saving equipment to the City of Paducah Fire Department:

- Six Large Grain Rescue Panels
- Two Half Grain Rescue Panels
- One Auger
- One Turtle Tube

These pieces of Equipment total \$5,200 (five thousand, two hundred dollars). This equipment is intended for use in grain entrapment scenarios. When this equipment is put into use, it will stop the flow of stored or free flowing grain towards the trapped victim. This allows pressure to be reduced and rescuers to begin removing grain inside the tube or wall to free the victim, preventing tragedies we are all too familiar with. The Paducah Fire Department is requesting that the City accept this equipment on their behalf.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the acceptance of the grain bin rescue equipment for the Fire Department and authorize the Mayor to sign any documents related to same.

Attachments:

1. Farm Bureau Donation Letter- Grain Bin Rescue
2. MO - donation-McCracken County Farm Bureau Federation – FD – grain bin rescue equipment

Agenda Action Form

Paducah City Commission

Meeting Date: February 11, 2025

Short Title: Declaration and Sale of Surplus Property 1131 Tennessee Street - **C. GAULT**

Category: Municipal Order

Staff Work By: Nancy
Upchurch
Presentation By: Carol
Gault

Background Information: The City of Paducah acquired this property in Aug. 11, 2014. The structure on the lot was demolished about 1990. The intended use for the property was to market to a developer that would construct a home on the lot.

Sharon Poat of Paducah Alliance of neighbors requests the donation of the property to construct a 3-bedroom, 2-bath single-family home. The proposed investment is \$245,000. Upon completion, the home will be sold to Samiya Donelson, a pre-approved buyer.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Housing-Continued Investment in the improvement of our housing stock to help the community grow.

Quality of Life-Focused effort on City services and projects that visually improve the community.

Southside Enhancements-Targeted empowerment, engagement, and beautification of Southside Neighborhoods and the business community.

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: It is recommended that the Commission determine that the property is surplus and accept the request of the Sharon Poat, Paducah Alliance of Neighbors and donate the vacant lot, subject to the inclusion of a clause stating that the property would revert to the City if the owner fails to comply with the submitted proposal to substantially complete the project within one year.

Attachments:

1. MO - prop sale to Paducah Alliance of Neighbors – 1131 Tennessee Street
2. SOA2023-0002 Staff Report 1131 Tennessee

Agenda Action Form Paducah City Commission

Meeting Date: February 11, 2025

Short Title: Authorize the Acceptance of a Sub-Award from NextOp, Inc. for the Workforce Opportunities for Rural Communities VI Grant in the Amount of \$60,000 to Attract Military Talent for Local Careers - **H. REASONS**

Category: Municipal Order

Staff Work By: Hope Reasons, Stefanie
Wilcox, Audra Kyle
Presentation By: Hope Reasons

Background Information: NextOp is a non-profit organization engineered to meet the unprecedented employment challenges and opportunities facing military members and veterans today. NextOp’s candidate services include career coaching, resume building, interview preparation, mentorship, direct access to training, employers and jobs, Skillbridge program facilitation, and access to special programs and events. The Workforce Opportunities for Rural Communities (“WORC”) Initiative is a partnership between the Employment and Training Administration (“ETA”), the Appalachian Regional Commission (“ARC”), the Delta Regional Authority (“DRA”), and the Northern Border Regional Commission (“NBRC”) to fund collaborative employment and training solutions for local and regional workforce needs.

NextOp has requested that the City be the recipient of a sub-award in the amount of \$60,000 over the next three years to recruit military veterans to establish careers in Paducah. Funding will be used toward the cost of local recruitment events for which veterans will apply to attend. These events will be career fairs tailored to veterans for an in-depth evaluation of local available jobs and the benefits of living in Paducah.

There is no local match required for this award.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the acceptance of the sub-award from NextOp, Inc. and for the Mayor to sign all documents related to same.

Attachments:

1. MO NextOp Workforce Opportunities for Rural Communities Veteran Grant
2. WORC VI MOU - City of Paducah (1) (003)

Agenda Action Form

Paducah City Commission

Meeting Date: February 11, 2025

Short Title: Authorizing the Closure of 15,460 square feet of North 3rd Street between Harrison Street and Executive Boulevard - **G. GUEBERT**

Category: Ordinance

Staff Work By: Josh Sommer, Melanie Townsend, Greg Guebert
Presentation By: Daron Jordan

Background Information: The City Manager's Office has requested that a portion of N. 3rd Street between Harrison Street and Executive Boulevard be closed.

On November 4, 2024, the Paducah Planning Commission held a public hearing and made a positive recommendation to the City Commission for closure. All utility companies agreed to the closure.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an ordinance authorizing the closure of a portion of North 3rd Street between Harrison Street and Executive Boulevard and authorizing the Mayor to execute the closure plat and all necessary documents to complete the closure of the street.

Attachments:

1. ORD - North Third Street between Harrison Street and Executive Boulevard
2. PLAT_Aloft Paducah_ROW Closure_013125
3. N 3rd St-519_closure_application
4. N 3rd St-519_closure_PC Resolution

Agenda Action Form Paducah City Commission

Meeting Date: February 11, 2025

Short Title: Approve a Memorandum of Understanding Between the City of Paducah and Trails End Development, LLC for a Residential Infill Agreement for Trails End Subdivision - **G. GUEBERT**

Category: Ordinance

Staff Work
By: Melanie
Townsend
Presentation
By: Greg Guebert

Background Information: On September 7, 2023, the Planning Commission passed a Resolution providing a positive final report for approval of the Trails End subdivision.

On October 24, 2023, the Paducah Board of Commissioners approved Ordinance 2023-10-8793, which approved the Planning Commission's final report and accepted the dedication of the right of way and public utility easement associated with the Trails End subdivision.

The City of Paducah desires to enter a Memorandum of Understanding with Trails End Development, LLC., for a Residential Infill Agreement. The Residential Infill Agreement will encourage residential infill development for the benefit of the City through residential housing and infrastructure development.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt an Ordinance authorizing the Mayor to execute the Memorandum of Understanding with Trails End Development, LLC, and any other necessary documents.

Attachments:

1. ORD - Residential Infill Agreement - Trails End Subdivision
2. MEMORANDUM OF UNDERSTANDING_Trails End
3. Trails End_Infill Agreement
4. Trails End final plat

Agenda Action Form

Paducah City Commission

Meeting Date: February 11, 2025

Short Title: Amend Code of Ordinances Chapter 106 related to Gross Receipts for Medicinal Cannabis Businesses - **L. PARISH & J. PERKINS**

Category: Ordinance

Staff Work By: Lindsay Parish, Jonathan Perkins,
Stephanie Millay
Presentation By: Lindsay Parish, Jonathan Perkins

Background Information: The Commonwealth of Kentucky has adopted KRS Chapter 218B, providing for the legalization of the use of medical cannabis and the operation of medical cannabis facilities in the Commonwealth pursuant to the terms and conditions of state law. The Board of Commissioners of the City of Paducah adopted Ordinance No. 2024-08-8821 that established general provisions and zoning requirements for Medical Cannabis Businesses. This ordinance addresses licensing for Medical Cannabis Businesses under Chapter 106 *Gross Receipts License Tax*, of the Code of Ordinances. This ordinance amendment defines Medicinal Cannabis Businesses, sets a minimum fee of \$500, and creates Schedule F of the general license tax schedule. Schedule F determines the amount of tax payable by multiplying the business entity location's taxable gross receipts up to \$3,500,000.00 times 0.005 and multiplying all gross receipts in excess of \$3,500,000.00 times 0.00005. In order to receive a business license, the Medicinal Cannabis Business will be required to present a valid license issued by the State, be in good standing with the City of Paducah, and be compliant with zoning code.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Revenue Equity.

Communications Plan: Staff has been and will continue to be in direct contact with the Medicinal Cannabis Business that plans to locate in the City of Paducah.

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD 106 – Medicinal Cannabis Businesses Gross Receipts

Agenda Action Form

Paducah City Commission

Meeting Date: February 11, 2025

Short Title: Amend Code of Ordinances Chapter 2 to abolish 911 Landline Fees - **D. JORDAN**

Category: Ordinance

Staff Work
By: Lindsay
Parish
Presentation
By: Daron
Jordan

Background Information: Chapter 2, Article V, Division 4 Police Department, of the Code of Ordinances of the City of Paducah authorizes a land line fee in the amount of \$2.50 to be collected by all telephone companies providing telephone service to residents of the City of Paducah. The Board of Commissioners adopted Ordinance No. 2024-10-8827 authorizing an Agreement for Provision of Emergency 911 Services between the City of Paducah and McCracken County. As part of the Interlocal Agreement Section V(C), the City and County agreed to abolish all landline fees after parcel fees have been assessed and sufficient revenue has been collected.

This ordinance amends Chapter 2, Article V, Division 4 Police Department of the City of Paducah Code of Ordinances to remove the landline fees and make other necessary edits to align with the Interlocal Agreement.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: 911 Radio Equipment Upgrade, Governance, and Revenue

Communications Plan: The City will communicate the change directly to the telephone companies impacted.

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Amend 911 Ordinance – Abolish Landline Fees