



**CITY COMMISSION MEETING
 AGENDA FOR NOVEMBER 12, 2024
 5:00 PM
 CITY HALL COMMISSION CHAMBERS
 300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

RECOGNITION KLC Achievement Recognition - Rita Dotson, KLC President & Mayor of Benton, Kentucky

PRESENTATION Civic Beautification Board Business Awards - S. Drake

PRESENTATION Marriott Aloft Hotel Presentation

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for October 22, 2024, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Personnel Actions
	D.	Amend Tyler Technologies CAD Contract (Ord. 2018-4-8524) for FlowMSP addition - S. KYLE
	E.	Approve contract with Equature for 911 Recording Hardware and Software. (\$88,057.50) - B. LAIRD
	F.	Authorize Paducah Water to Accept the Cleaner Water Program Grant Assistance Award - J. PETERSEN
	G.	Authorize a Subordination Agreement with Independence Bank for 3141 Broadway - D. JORDAN

		H.	Approve FY2025 Contract with Sprocket, Inc. in the Amount of \$100,000 - M. SMOLEN
		I.	Authorize the City Manager to reject all proposals for the Robert Coleman Sprayground Project - D. JORDAN
		J.	Authorize Fire Department to Apply for Thermal Imager Grant in an amount up to \$3,250 - S. KYLE
	II.	<u>MUNICIPAL ORDER(S)</u>	
		A.	Approval of a Construction Contract with Jim Smith Contracting, Inc. for the Paducah Riverfront Infrastructure Improvement Project (BUILD) - G. GUEBERT
	III.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Amend Chapter 2 of the Code of Ordinances related to the Fire Department - S. KYLE
		B.	Amend Chapter 46 of the Code of Ordinance related to Addressing - S. KYLE
		C.	Amend Chapter 78 "Personnel" of the Code of Ordinances - S. WILCOX
	IV.	<u>DISCUSSION</u>	
		A.	Bonding Discussion - D. JORDAN & J. PERKINS
	V.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VI.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form

Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Amend Tyler Technologies CAD Contract (Ord. 2018-4-8524) for FlowMSP addition - **S. KYLE**

Category: Municipal Order

Staff Work
By: Steve Kyle
Presentation
By: Steve Kyle

Background Information: On April 10, 2018, the City Commission approved Ordinance No. 2018-04-8524, authorizing the Mayor to execute a license and Services agreement with Tyler Technology, Inc., for the establishment of a computer assisted dispatch (CAD) system to be utilized in the operation of the City's 911 system.

The Fire Department previously purchased Fire Prevention Mobile licensing with a portion of that licensing dedicated to conduct preplanning. Tyler Technologies has updated their software. The original contract for this portion of the licensing was in the amount of \$5,400. We are exchanging the preplanning portion of the Fire Prevention Mobile licensing for FlowMSP licensing with an increase in cost of approximately \$600 to the existing contract, bringing the total cost to \$6,000. The new software has increased capabilities and ease of use.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Computer Software Maintenance

Account Number: 10001803-522020

Staff Recommendation: Amend contract for addition of software.

Attachments:

1. MO contract-software-amendment-tyler FlowMSP - FD
2. Paducah, KY FlowMSP Amendment 092024

Agenda Action Form Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Approve contract with Equature for 911 Recording Hardware and Software. (\$88,057.50) - **B. LAIRD**

Category: Municipal Order

Staff Work By: Anthony
Copeland, Ariana Kitty
Presentation By: Brian Laird

Background Information: All phone calls and radio transmissions are recorded at the 911 center as required to be a Public Safety Answering Point (PSAP). The 911 center currently uses Equature recording software and hardware. As part of the 911 Radio upgrade project, the recording hardware and software is being replaced and upgraded to meet the capabilities of the new P25 radio system. A 911 PSAP grant was applied for and received for this purchase.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: 911 Radio Project

Communications Plan:

Funds Available: Account Name: 2024 KY911 Services Board Grant

Account Number: E91109

Staff Recommendation: Approve Contract with Equature

Attachments:

1. MO agree – Equature 911 Recording Hardware and Software
2. Equature Quote
3. 2024 Equature Grant Final Doc
4. Equature Sole Source Justification
5. Written Determination to Purchase

Agenda Action Form

Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Authorize Paducah Water to Accept the Cleaner Water Program Grant Assistance Award - **J. PETERSEN**

Category: Municipal Order

Staff Work By: Jason Petersen, Daron Jordan
Presentation By: Jason Petersen

Background Information: In 2023, Paducah Water received three (3) grant awards totally over \$1.6 million from the Kentucky Infrastructure Authority (KIA) under the Cleaner Water Program for the improvement of certain facilities within the Paducah Water’s water system. Two of the three projects are now complete, and PW is proposing to reallocate grant funds as follows:

1. Painting and mixing for the I-24 (interior only) and US 60 water tanks.
 1. This project is complete with \$100,694.25 in grant funds remaining. PW proposes to reallocate these remaining funds to the Midtown Water Main Replacement project.
2. Construction of an air stripping unit at the treatment plant.
 1. This project has been designed and permits received. It now appears that grant funding may exceed construction costs. To ensure that all grant funds are utilized, PW proposes to reallocate \$370,000 to the Midtown Water Main Replacement project.
3. Addition of the West McCracken County water infrastructure to PW’s hydraulic model.
 1. This project is complete with no remaining grant funds.

In total, PW has requested to reallocate \$470,694.25 in grant funds. However, doing so will intermix grant funds from two funding cycles. KIA has advised that this will require creating a new grant with its own grant number resolutions, agreements, exhibits, etc. similar to the other previous grants.

Paducah Water is requesting approval of the grant assistance agreements and authorization for the execution of the agreements and supporting documents by Jason Petersen, as General Manager of Paducah Water. Further, that Jason Petersen be designated as the “Authorized Official” under the agreements.

Paducah Water will allocate local capital funds to cover any construction cost in excess of the grant funds.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve

Attachments:

1. MO Paducah Water – Cleaner Water Grant 2024
2. PW Resolution
3. Paducah Water - KIA_GrantAssistanceAgreement_22CWW387

Agenda Action Form

Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Authorize a Subordination Agreement with Independence Bank for 3141 Broadway - **D. JORDAN**

Category: Municipal Order

Staff Work By: Daron Jordan, David
Kelly - KKHB
Presentation By: Daron Jordan

Background Information: The City of Paducah is a mortgagee in a mortgage executed by Musselman Properties LLC for a certain tract of property located at 3141 Broadway, Paducah, Kentucky. Musselman Properties LLC intends to refinance its current loan with River City Partners, LLC, which is secured by a first mortgage on the Property, through a loan with Independence Bank. The City is agreeable to the terms of a Subordination Agreement proposed between the City and Independence Bank so that the City's mortgage will continue to be subordinate to the mortgage of Independence Bank upon consummation of the aforesaid transaction. This action approves and authorizes the Mayor to sign the Subordination Agreement.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. MO Subordination Agreement Musselman Properties 3141 Broadway Coke Plant
2. Subordination Agmt - City of Paducah

Agenda Action Form

Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Approve FY2025 Contract with Sprocket, Inc. in the Amount of \$100,000 - **M. SMOLEN**

Category: Municipal Order

Staff Work By: Michelle
Smolen, Daron Jordan
Presentation By: Michelle
Smolen

Background Information: The Board of Commissioners included \$100,000 in funding for Sprocket in the adopted FY2025 budget. The contract states that Sprocket will receive \$75,000 in quarterly payments for providing small business development and entrepreneurial programs. Additionally, Sprocket will complete a financial audit for FY25. The City will reimburse Sprocket for the actual cost of the audit in an amount not to exceed \$25,000. Sprocket will receive the difference of the cost of the audit and the \$25,000 previously referenced in their last quarterly payment.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Investment Fund

Account Number: 2400 0401 580810

Staff Recommendation: Approve the FY2025 Contract For Services with Sprocket in the amount of \$100,000 and authorize Mayor to execute same.

Attachments:

1. MO - contract-Sprocket FY25
2. Sprocket Agreement Signed Nov 2024

Agenda Action Form

Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Authorize the City Manager to reject all proposals for the Robert Coleman Sprayground Project -
D. JORDAN

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Daron
Jordan

Background Information: On August 13, 2024, The Board of Commissioners authorized the City Manager to release a Request for Proposals for Design and Construction Administrative Services for the renovation of the Coleman Park spray ground facility. A Request for Proposals was advertised to the public on August 17, 2024 with a submission deadline of September 6.

Request to reject all proposals on the Robert Coleman Spray ground project citing language in the Request for Proposals as follows:

The City of Paducah reserves the right to accept or reject any or all proposals. All proposals become the property of the City of Paducah. The City of Paducah has the right to waive any irregularities in the Request for Proposals process. The City of Paducah reserves the right, at its sole discretion, to terminate this process at any time or reject any or all proposals without penalty prior to the execution of an agreement with the selected agency. Any agreement resulting from this process shall be done so as deemed in the best interests of the City.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Facility Improvements; Southside Initiatives

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve

Attachments:

1. MO Coleman Park Sprayground Renovation – reject all proposals

Agenda Action Form Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Authorize Fire Department to Apply for Thermal Imager Grant in an amount up to \$3,250 - **S. KYLE**

Category: Municipal Order

Staff Work
By: Steve Kyle
Presentation
By: Steve Kyle

Background Information: The Kentucky Fire Commission promulgates funds annually for grant applications for Thermal Imagers. The Paducah Fire Department wants authorization to apply for a grant to go towards the purchase of a Thermal Imager to be placed on a fire apparatus. If awarded, this is a reimbursement grant. The grant is authorized up to \$3,250. There is no local match requirement.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Grant permission for the fire department to file a grant application with the Kentucky Fire Commission for a Thermal Imager.

Attachments:

1. MO app– Kentucky Fire Commission Thermal Imager Grant

Agenda Action Form

Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Approval of a Construction Contract with Jim Smith Contracting, Inc. for the Paducah Riverfront Infrastructure Improvement Project (BUILD) - **G. GUEBERT**

Category: Municipal Order

Staff Work By: Melanie Townsend, Greg Guebert
Presentation By: Greg Guebert

Background Information: Summary: Approving a contract with Jim Smith Contracting, Inc. (JSC) for construction services for the BUILD project in an amount not to exceed \$20,413,644.86.

Background: In November 2019, the City of Paducah was notified of the award of \$10.4M from the Better Utilizing Investments to Leverage Development (BUILD) grant program, which will be administered through the Maritime Administration (MARAD).

On August 23, 2022, the City Commission adopted Municipal Order No. 2632, accepting \$10,400,00.00 for the BUILD project through MARAD.

On June 11, 2024, the City Commission adopted Municipal Order No. 2908, accepting \$3,500,000.00 through the Department for Local Government as appropriated by House Bill 1.

On June 8 and June 26, 2024, the Engineering Department advertised in the *Paducah Sun* an Invitation to Bid for the BUILD grant project.

On July 16, 2024, the Engineering Department opened sealed bids for the BUILD project. The City received one (1) bid packet from Jim Smith Contracting for \$26,150,000.00.

On August 8, 2024, the City received approval from MARAD to conduct a non-competitive negotiation with JSC to discuss cost-saving measures.

On October 30, 2024, the City finalized negotiations with JSC for an agreed-upon amount not exceeding \$20,413,644.86 in construction contract costs.

The City will provide the remainder of the BUILD project costs through Project Account DT0050.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: BUILD grant

Account Number: DT0050

Staff Recommendation: Authorize the Mayor to accept and execute a Construction Contract and any associated documents with Jim Smith Contracting, Inc. for the Paducah Riverfront Infrastructure Improvement Project (BUILD) in an amount not to exceed \$20,413,644.86.

Attachments:

1. MO - contract Jim Smith Contracting – BUILD Grant Project
2. Legal ad_6.8.24_affidavit
3. PreBid sign in_6.14.24
4. Legal Ad_6.26.24_affidavit
5. Bid sign in_7.16.24

6. JSC_Bid packet_7.16.24
7. Em_MARAD_noncomp negotiation approval_8.13.24
8. JSC Riverfront Proposal - Nov 1st 2024
9. Agreement_BUILD

Agenda Action Form

Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Amend Chapter 2 of the Code of Ordinances related to the Fire Department - **S. KYLE**

Category: Municipal Order

Staff Work By: Steve Kyle
Presentation By: Steve Kyle

Background Information: This update is being brought forward to both update antiquated language and remove conflicting language that is covered by the contract with IAFF Local 168 that is also an ordinance.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
 Account Number:

Staff Recommendation: Adopt recommended changes to the ordinance.

Attachments:

1. ORD 2-Fire Department 2024 Amendment

Agenda Action Form

Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Amend Chapter 46 of the Code of Ordinance related to Addressing - **S. KYLE**

Category: Municipal Order

Staff Work By: Steve Kyle, Eric Stuber, Greg Guebert,
Anthony Copeland
Presentation By: Steve Kyle

Background Information: There is currently an ordinance on the books that determines how the City identifies and assigns and addresses. However, the address has no penalty section for the City to force an owner to use the address that was assigned. This change is being recommended to give authority to the ordinance to require an owner to use the address that is assigned. These changes are made to meet the requirements of our annual audit that 911 Communications goes through to verify all of their data and receive funding.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Accept the recommended changes to the ordinance.

Attachments:

1. 46-addressing amendment

Agenda Action Form Paducah City Commission

Meeting Date: November 12, 2024

Short Title: Amend Chapter 78 "Personnel" of the Code of Ordinances - **S. WILCOX**

Category: Ordinance

Staff Work By: Stefanie Wilcox
Presentation By: Stefanie
Wilcox

Background Information: Amend Chapter 78, Personnel, Article, II, Benefits and Leave adding Veterans Day – November 11th as a City-recognized holiday in appreciation for those who have served, and to assist in recruitment and retention of staff.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Amend the ordinance to add Veterans Day beginning in 2025.

Attachments:

1. ORDINANCE AMENDING PERSONNEL ORDINANCE 11 12 2024